



How To Add a CSCS Affiliated Card During Pre-Registration.

The integration with the CSCS database requires the data entered to be **100% accurate**. Any mistake will result in the data not being validated.

This process will show you how to assign a **CSCS Affiliated Card** to a worker's profile during the Pre-Registration process.

Scroll to **CSCS Cards and Affiliated Card Schemes** and click **Add**

Select the highlighted **Accreditation** field

Choose the **correct accreditation*** from the dropdown list

Enter the requested details and click **Add** to complete the process

*All **CSCS Affiliated Cards** have the CSCS **hologram logo** (see image - **top right**). **CARDS WITHOUT THE HOLOGRAM LOGO WILL NOT VALIDATE!**

However, the **name** of the accreditation will be elsewhere on the card. (see image – **bottom left**).




