



How To Add a CSCS Affiliated Card During Pre-Registration.

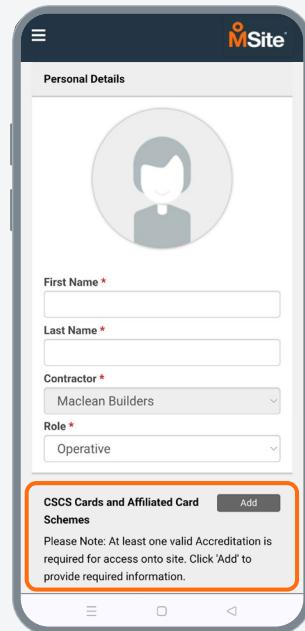
This process will show you how to assign a **CSCS Affiliated Card** to a worker's profile during the Pre-Registration process.

*All CSCS Affiliated Cards have the CSCS logo (see image - top right).

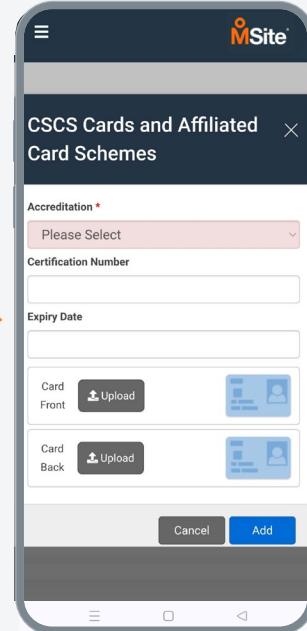
However, the **name** of the accreditation will be elsewhere on the card. (see image – bottom left).



Scroll to **CSCS Cards and Affiliated Card Schemes** and click **Add**

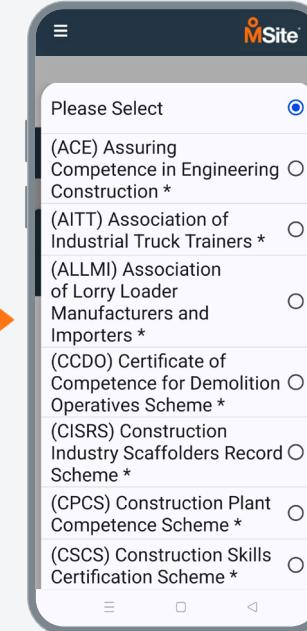


Select the highlighted **Accreditation** field



The integration with the CSCS database requires the data entered to be **100% accurate**. Any mistake will result in the data not being validated.

Choose the **correct accreditation*** from the dropdown list



Enter the requested details and click **Add** to complete the process

