



LABOUR HOURS OVERVIEW



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LABOUR HOURS

What is MSite Labour Hours?

MSite Labour Hours is intended to use biometric attendance data to automate the generation and approval of timesheets for construction contractors, eliminating unnecessary manual intervention and potential for incorrect payment.



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How it works

- MSite captures the attendance of workers on site
- Their hours are then reviewed by the site, subcontractor or labour desk on a weekly basis. If required by the project, activity details are added in bulk or individually to indicate what each worker has worked on, in accordance with a pre-defined work breakdown structure (WBS) that can be defined on a per project, contractor, trade or role basis
- Manual adjustments can be made where necessary but require a reason to be provided
- The site team review and approve any entries that have been manually adjusted. All other entries may be approved automatically
- Approved hours (including bonuses and allowances) are applied to a flexible working rules engine to determine payable standard and overtime hours, as determined by the worker's rate card
- Payroll data is exported from MSite, ready to be ingested by the payroll system
- Agency invoicing data is also exported from MSite allowing seamless and transparent invoicing to the principal contractor

LABOUR HOURS MODEL

Labour Hours Journey



LABOUR HOURS

Labour Hours Category Explanation

Cost Centres

A function in MSite that allow “Activities” to be grouped under a specific cost centre. For example, Site Costs or Logistic Costs.

Activities

Operations or processes that are carried out by teams or individuals, they consume time and resources. Which are usually broken down into specific tasks.

Tasks

Set tasks or roles being conducted on site which may have individual rates assigned to them. For example, ‘Trench digging’ or Brick Laying.

Working Rule

A set of regulations around working hours in construction. They commonly used to determine the total payable hours and additional costs or overtime that a worker should be paid for any given week.

Rate Cards

Rate Cards specify the cost incurred when provisioning human resources to carry out a specific job on site.



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