

ACCESS RESTRICTIONS

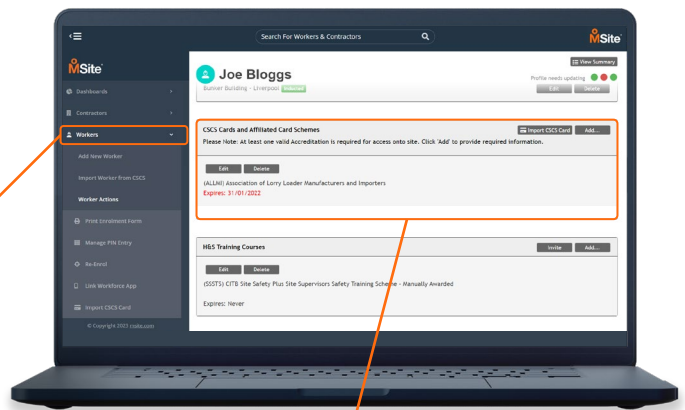
Expired Accreditation

If one of the workers accreditations has **expired**, this can stop the worker clocking **in/out**, or gaining access through the **MSite turnstile**.

Updating Expired Accreditation

To check if a worker's **Accreditations** have expired using their worker profile.

Find the workers Profile in MSite under **Workers** on the lefthand **MSite Toolbar**.



Any expired accreditations will be shown under the section:

CSCS Cards and Affiliated Card Schemes.

You will need to update the expired card or certification to fix the access issue by selecting:

Edit

or

Add new card.

